

Role title

Solid Support Senior Consultant

Job Overview

At the core of our business is the preparation and ongoing maintenance of detailed critical path schedules using Project Management (PM) software. Assisting our client achieve their construction planning goals is at the core of the role. The senior consultant role offers the opportunity to work with a diverse range of clients from Tier 1 contractors to small start-ups. You will work with a diverse team of experts and have an appreciation for consultant based work. Improving cross sales opportunities and identifying other service needs our clients may have is also expected.

Reports to

State Manager

Responsibilities and Duties

- Creation of professional schedules/programmes and client reports using building logic and demonstration of extensive practical experience in: MS Project, Powerproject, Primavera.
- Apply understanding of Australian building work practices and on site conditions to client programs.
- Detailed project analysis for clients to determine the cause and effect of delay-related issues such as Extensions of Time (EOT) and variation claims.
- Review of client's documentation in order to assess entitlement to Extensions of Time and delay costs.
- Demonstrate exceptional time management skills specifically relating to multiple stakeholder management.
- Ability to work in a team environment – to accept and delegate work as required which is a critical in a consulting environment.
- Ability to direct/engage and delegate work to Cadets, Consultants, Cad Technicians as required.
- Regular onsite visits to building sites that require status reporting.
- Understanding and compliance with the Solid Support Systems (SSS) and the ability to maintain and improve processes to meet the required standard.
- Maintain accurate timesheet and expense records weekly.
- Seek and engage with local networking and relevant industry events and University affiliated events with view to building your professional networks and opportunities for the entire Solid Support service range.

Additional Responsibilities

- Act as the 'Account Manager' for a suite of assigned clients, and expand their engagement with Solid Support across all service lines.
- Exceptional understanding of all products in the Solid Support range.
- Comprehensive analysis of the time related provisions within our client's contracts.
- Writing technical client's reports outlining the delay analysis review.
- Discovering and developing new clients and fields of work using cross selling techniques as instructed by Solid Support.
- Attend internal training as directed.
- Maintain an active presence on Linked IN to represent Solid Support as the product expert, in order to build networks and capitalise on branding opportunities.
- Support Product Development with regard to written process and product improvement in relation to Solid Support Systems (SSS).
- Research and cultivate product improvement and innovation opportunities to enhance the current service.

KPI's (Key performance Indicators)

- Participation in Solid Support's Performance and Development program to align your learning and career objectives with broader business strategy.
- Contribute to revenue targets as per the business and product goals shared by your State Managers.
- Deliver on the billable hours targets set.
- Meet customer satisfaction targets.
- Compliance with the Solid Support Systems process and procedures.

Knowledge and Skills

- Advanced knowledge of project management software and programming logic including extensive practical experience in: MS project, Powerproject and Primavera.
- Advanced knowledge of the Australian building work practices and site procedures.
- Advanced Technical Report writing

Qualifications and Requirements

- Degree / Diploma qualified in Engineering, Building or Construction Project Management.
- Up to 5 years experience on Australian commercial or residential projects, or experience in a similar role.
- Consulting experience in a 'time billing' role essential.
- Experience with Delay Analysis undertakings